



LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

**DEPARTMENT OF
AGRICULTURE AND RURAL DEVELOPMENT**

MEMORANDUM

DATE: 20 SEPTEMBER 2023

TO: ALL CHIEF DIRECTORS, DIRECTORS AND ALL END USERS

CC: CHIEF FINANCIAL OFFICER

FROM: SUPPLY CHAIN & ASSET MANGEMENT: ACQUISITION SECTION

SUBJECT: REMINDER ABOUT THE PUBLICATION AND ADVERTISING OF PRICE QUOTATIONS AND OPEN COMPETITIVE BIDS TURNAROUND TIME.

ENQUIRIES: SHIKWAMBANA NR

1. PURPOSE

To request the CFO's approval for SCM & Asset Management to remind the end users about the turnaround time of publication and advertising of price quotations and open competitive bids.

2. BACKGROUND


- 2.1. According to the Standard Operating Procedure written in July 2021 which states that any price quotation from R30 001 to R500 000 should be advertised for 7 days and procurement from R500 001 to R1 million should be advertised for at least 14 days.
- 2.2 All bids estimated to be above R1 000 000 should be advertised for a minimum period of 21 days before closure.

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3. RECOMMENDATIONS

- 3.1 The end user should submit their requests to SCM and Asset Management in time to allow SCM processes to unfold.
- 3.2 In case of an emergency when bids may be advertised for a shorter period, the deviation should be in writing stating the reasons of shortening the advertising period and approved by the Head of Department.

Approved/ ~~not approved.~~



Chief Financial Officer
Nkatingi M

27.09.2025
Date